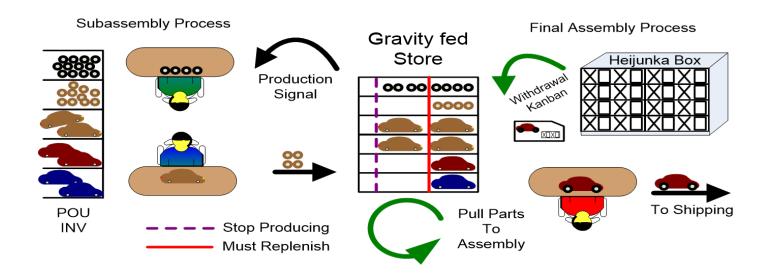
### HEIJUNKA KAIZEN WORKSHOP

Increase Customer Satisfaction

Reduce Supply Chain Disruptions

Improve Asset Utilization

Lower
Manufacturing Costs



### **AGENDA (5 DAYS ON-SITE)**

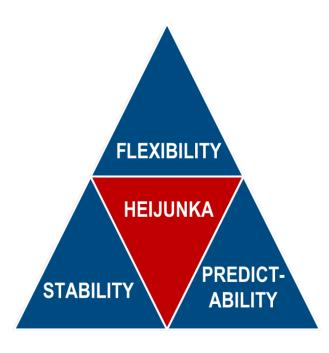
5-DAY AGENDA	DESCRIPTION
DAY 1	Introduction to Heijunka and its importance Analyzing the current state of the selected manufacturing area Collecting data on production variability Gemba walk to observe the current process
DAY 2	Detailed explanation of Heijunka principles Collaborative mapping of the future state with Heijunka Developing an initial implementation plan Defining roles and responsibilities
DAY 3	Starting the pilot Heijunka implementation Monitoring production flow and addressing challenges Conducting a Kaizen event for continuous improvement Implementing immediate improvements
DAY 4	Completing the Heijunka implementation in the selected area Fine-tuning production flow and ensuring standardization Documenting standard work procedures Training team members on the new processes
DAY 5 (1/2 DAY)	Reflecting on the entire Heijunka implementation process Evaluating success and lessons learned Developing a plan for ongoing monitoring and maintenance Build and deliver kaizen event report out with results

### HEIJUNKA KAIZEN WORKSHOP

## WHAT IS THE HEIJUNKA KAIZEN WORKSHOP?

A Heijunka Kaizen Workshop is a 5 day, structured and collaborative event aimed at implementing the principles of Heijunka, or level loading, within a manufacturing or production environment. During this workshop, crossfunctional teams come together to analyze the existing production processes, identify fluctuations and bottlenecks, and develop strategies to create a smoother, more predictable production flow. Participants learn and apply Heijunka principles to evenly distribute workloads and production schedules, reducing waste and improving overall efficiency.

#### **HEIJUNKA KAIZEN WORKSHOP DELIVERABLES:**



- **Current State Analysis**: An understanding of the current state of the manufacturing process, including identified bottlenecks and production fluctuations.
- Future State Value Stream Map: A visual representation of the ideal future state of the production process with Heijunka principles applied.
- Implementation Plan: A well-defined plan for implementing Heijunka, including roles, responsibilities, and a timeline for the changes.
- **Pilot Implementation**: An initial trial run of Heijunka principles in a selected area of the facility to observe its impact and make necessary adjustments.
- **Standardized Work Procedures**: Documented standard operating procedures that ensure consistency in production processes.
- Training Materials: Materials to train team members on the new processes and Heijunka principles.
- **Visual Management Tools**: Tools and visual aids to help monitor and manage the production flow effectively.

# REQUEST A CONSULT: IFO@LEANFOCUS.COM

### How do I get started?

Schedule a Heijunka Kaizen Workshop Take the first step toward workspace transformation. Contact us today to schedule a consultation and discover how Heijunka can elevate your organization's operations.



